

**TWIN RIVERS UNIFIED SCHOOL DISTRICT  
BOARD COMMUNICATION**

BC NO. \_\_\_\_\_  
(Board Office Use Only)

<b>CONFIDENTIAL ITEM</b> <i>(Check a Box)</i>	YES: <input type="checkbox"/>	NO: <input checked="" type="checkbox"/>	DATE: 9/15/2017
From the Office of the Superintendent			
To the Board of Trustees			
Prepared by: <i>(Include name and title)</i> Dr. Tabitha E. Thompson Principal/ Head Start Director		Phone Number:  (916) 566-1600 Ext. <u>62101</u>	
Regarding: Head Start Monthly Director's Report for August 2017			
<p>The purpose of this communication is to update the Board of Trustees on the monthly program implementation reports.</p> <p>Federal Head Start requires grantees to provide our TRUSD Board of Trustees monthly program implementation reports including: narrative highlights, enrollment report, meals report, special education report, and fiscal report. The narrative highlights include thumbnail descriptions of activities occurring each month in one or more of the component areas including any major program changes.</p> <p>Included in the report are the monthly program implementation reports for August 2017. The Head Start Monthly Director's Report is available for viewing on the Early Childhood Education website at: <a href="http://www.twinriversusd.org/depts/ece">http://www.twinriversusd.org/depts/ece</a> under Head Start Reports.</p> <p>If you need additional information, please contact Dr. Tabitha E. Thompson, Principal/ Head Start Director, at 566-1600, ext. 62101.</p>			
<p><b>Approved by:</b> Dr. Steven Martinez, Superintendent: _____ Date: _____</p>			
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# Twin Rivers

UNIFIED SCHOOL DISTRICT

3222 Winona Way  
North Highlands, CA 95660

## Head Start Monthly Report August 2017

**Highlights:** challenges/successes, enrollment and attendance, on-going monitoring, DRDP-r, self assessment, PIR, program highlights and significant program changes, expansion updates, etc.

### Events

Students returned to school for the 2017-18 school year on August 8<sup>th</sup> all three sites, Morey Avenue, Rio Linda and Oakdale Head Start programs. All sites welcomed back our returning students and a host of new faces. Prior to the start of school, parents participated in parent orientations which provided information on the Head Start program rules and procedures, an opportunity to meet the teaching staff and tours of the preschool classrooms. Parents also attended pedestrian safety as a part of the parent orientations as well as completed the Family Partnership Profile to identify any needed resources or services.

### Professional Development

On August 7<sup>th</sup>, the entire district participated in the annual Preservice Professional Development Day. For the Head Start staff, this day was filled with team building activities facilitated by Trainer Laurie Prusso as well as reviewed and revised the playground schedule, reviewed the staff handbook and discussed expectations for the school year. New staff trainings to review performance standards, written area service plans, CLASS overview and Hatch computers will be scheduled for next month as well as lesson planning, Learning Genie, activity planning trainings.

### Components

The program is fully staffed with four Community Liaisons, two veteran and two rookie staff. The Community Liaisons are beginning to schedule with parents to complete the Family Partnership Agreement and starting the tracking of blood lead results, hemoglobin and lead risk. Liaisons have reviewed the Family section of the student files and are now beginning to input the information into Childplus.

Students participated in hearing screenings with the Health Component Leaders on August 28<sup>th</sup> at Rio Linda and August 31<sup>st</sup> for the Oakdale students. Morey students will receive their hearing screenings on September 5<sup>th</sup> and 6<sup>th</sup>. The vision screenings for Oakdale and Rio Linda are scheduled for September 12<sup>th</sup> and 13<sup>th</sup> and Morey will occur on September 19<sup>th</sup> and 20<sup>th</sup>. The dental screenings for Oakdale and Rio Linda occurred on August 16<sup>th</sup> and Morey was August 30<sup>th</sup>. The reviewing of students' files for medical concerns as well as data inputting into the Childplus database continues on a daily basis.

Our School Social Worker/Counselor is providing in classroom support to students having challenging behaviors and difficulties adjusting to the classroom environment. The program is continuing the collaboration with CSUS and in September will be supported by interns from the Social Work Department. Classroom observations to assist with intervention strategies and behavioral techniques for all classrooms are also being provided by the Social Worker. Our bi-annual Pre-intervention planning meeting will occur for all classrooms the week of September 25<sup>th</sup>. The multidisciplinary team will discuss all students and provided teaching staff with strategies for academic, behaviors and social/emotional development.

The Head Start programs has a new Speech and Language Pathologists (SLP) who has begun servicing our students with speech and language IEPs on August 21<sup>st</sup>. Currently we have 16 students with IEPs and will hopefully meet our 10% level no later than late November/December 2017.

The Education Component Leader continues observations to assist with academic strategies and teacher coaching and support. She is working with the rookie teaching staff on developing classroom routines and getting new students adjusted to the classroom environment.

The ERSEA Component Leaders and Community Liaisons are very busy checking student files and creating the new wait list binders for this school year. All three sites started the school year fully enrolled. The fourth school site is still anticipated to start in January 2018 and will serve 40 students. The Program Design and Management component leaders has begun collecting the staff immunizations for the requirement per SB 792.

### **Policy and Parent Committees**

Parents were provided preliminary information about the Parent and Policy Committees during parent orientations. Information sessions were held on August 28<sup>th</sup> through 31<sup>st</sup> at all three sites to solicit parents for the PC for 2017-18. The PC training and meet and greet training opportunity in September 2017. The PC elections will be held in the second week of September so new members can attend the first meeting and be seated in October 2017.

### **Parent Trainings**

The classroom parent meetings for September 2017 will focus on information regarding pedestrian safety. Parents will learn tips to keep the students safe while driving and walking.

**Fiscal:** any information on recent audits, overview of projects and expenditures of ARRA funds as well as basic funds.

The HS Budget Analyst completed the end-of-the-year closeout for 2016-2017. Funds are being utilized to get the appropriate supplies for the upcoming CLASS and ECERS observations.

**Sacramento County Head Start/Early Head Start  
Monthly Enrollment Report  
August 2017  
Head Start/EHS**

Agency	Funded Enrollment	(a) Last Day of Month Enrollment	(b) % Actual to Funded	Average Daily Attendance for Month %
Elk Grove USD	440			
Sacramento City USD	1,211			
SETA	1,988			
San Juan USD	668			
Twin Rivers USD	180 (40 slots for Village not filled as not opening until January 2018)	122/140	100%	87%
WCIC/Playmate	120			
<b>Total</b>	<b>4,660</b>			

**Early Head Start**

Agency	Funded Enrollment	(a) Last Day of Month Enrollment	(b) % Actual to Funded	Average Daily Attendance for Month %
Sacramento City USD	144			
SETA	377			
San Juan USD	160			
Twin Rivers USD	16	16	100%	100%
<b>Total</b>	<b>681</b>			

**EHS-CC Partnership/Expansion**

Agency	Funded Enrollment	(a) Last Day of Month Enrollment	(b) % Actual to Funded	Average Daily Attendance for Month %
Kinder World	36			
Sacramento City USD	40			
SETA/Job Corps.*	4			
<b>Total</b>	<b>80</b>			

- (a) Includes children who have dropped during the month and whose slot will be filled within the 30 day allowable period.  
 (b) If enrollment is less than 100%, agency includes corrective plan of action.  
 (c) Average Daily Attendance for month, excluding Home Based

# Twin Rivers Unified School District

Reimbursable Meals Sold

By Location Sold  
8/1/2017 thru 8/31/2017

Totals By Building

Building	Breakfast					Lunch						
	Free Qty	Reduced Qty	Full Qty	\$ Amt	Total Qty	Total \$ Amt	Free Qty	Reduced Qty	Full Qty	\$ Amt	Total Qty	Total \$ Amt
Oakdale Elementary	3856	132	114	39.60	4102	59.10	8621	607	444	242.00	9672	504.50
Totals	3856	132	114	39.60	4102	59.10	8621	607	444	242.00	9672	504.50

**Twin Rivers Unified School District**  
 Reimbursable Meals Sold  
 Oakdale Elementary

By Location Sold  
 8/1/2017 thru 8/31/2017

00012 - OKE Line 1

Date	Breakfast				Lunch				Total
	Free Qty	Reduced Qty	Full Qty	\$ Amt	Free Qty	Reduced Qty	Full Qty	\$ Amt	
8/1/2017	0	0	0	0.00	0	0	0	0.00	0.00
8/2/2017	0	0	0	0.00	0	0	0	0.00	0.00
8/3/2017	0	0	0	0.00	0	0	0	0.00	0.00
8/4/2017	0	0	0	0.00	0	0	0	0.00	0.00
8/5/2017	0	0	0	0.00	0	0	0	0.00	0.00
8/6/2017	0	0	0	0.00	0	0	0	0.00	0.00
8/7/2017	0	0	0	0.00	0	0	0	0.00	0.00
8/8/2017	124	5	11	1.50	407	40	30	16.00	26.00
8/9/2017	173	8	9	2.40	439	39	26	15.60	28.10
8/10/2017	188	8	11	2.40	434	38	33	15.20	25.20
8/11/2017	178	10	19	3.00	430	38	41	15.20	25.20
8/12/2017	0	0	0	0.00	0	0	0	0.00	0.00
8/13/2017	0	0	0	0.00	0	0	0	0.00	0.00
8/14/2017	201	5	12	1.50	454	39	45	15.60	30.60
8/15/2017	193	9	10	2.70	463	39	33	15.60	28.10
8/16/2017	215	9	5	2.70	469	32	29	12.80	27.80
8/17/2017	227	8	3	2.40	489	36	21	14.40	24.40
8/18/2017	201	8	1	2.40	472	32	20	12.80	25.30
8/19/2017	0	0	0	0.00	0	0	0	0.00	0.00
8/20/2017	0	0	0	0.00	0	0	0	0.00	0.00
8/21/2017	216	7	4	2.10	487	32	24	12.80	25.30
8/22/2017	220	7	3	2.10	496	30	23	12.00	32.00
8/23/2017	243	5	5	1.50	499	32	20	12.40	27.40
8/24/2017	235	4	4	1.20	513	32	18	12.80	25.30
8/25/2017	229	7	4	2.10	489	31	20	12.00	29.50
8/26/2017	0	0	0	0.00	0	0	0	0.00	0.00
8/27/2017	0	0	0	0.00	0	0	0	0.00	0.00
8/28/2017	232	8	0	2.40	508	29	13	11.60	24.10
8/29/2017	259	7	3	2.10	520	29	16	11.60	26.60
8/30/2017	263	9	6	2.70	523	28	14	11.20	31.20
8/31/2017	259	8	4	2.40	529	31	18	12.40	42.40
Totals	3856	132	114	39.60	8621	607	444	242.00	504.50

# Twin Rivers Unified School District

By Location Sold  
8/1/2017 thru 8/31/2017

## Reimbursable Meals Sold

### Totals By Building

Building	Breakfast				Lunch				Total	
	Free Qty	Reduced Qty	Full Qty	\$ Amt	Free Qty	Reduced Qty	Full Qty	\$ Amt	Qty	\$ Amt
Rio Linda Preschool	325	0	2	0.00	303	0	2	0.00	305	0.00
<b>Totals</b>	<b>325</b>	<b>0</b>	<b>2</b>	<b>0.00</b>	<b>303</b>	<b>0</b>	<b>2</b>	<b>0.00</b>	<b>305</b>	<b>0.00</b>

# Twin Rivers Unified School District

Reimbursable Meals Sold

By Location Sold  
8/1/2017 thru 8/31/2017

Rio Linda Preschool

00065 - Rio Linda Preschool Line 1

Date	Breakfast				Lunch				Total
	Free Qty	Reduced Qty	Full Qty	\$ Amt	Free Qty	Reduced Qty	Full Qty	\$ Amt	
8/1/2017	0	0	0	0.00	0	0	0	0.00	0
8/2/2017	0	0	0	0.00	0	0	0	0.00	0
8/3/2017	0	0	0	0.00	0	0	0	0.00	0
8/4/2017	0	0	0	0.00	0	0	0	0.00	0
8/5/2017	0	0	0	0.00	0	0	0	0.00	0
8/6/2017	0	0	0	0.00	0	0	0	0.00	0
8/7/2017	0	0	0	0.00	0	0	0	0.00	0
8/8/2017	0	0	0	0.00	0	0	0	0.00	0
8/9/2017	0	0	0	0.00	0	0	0	0.00	0
8/10/2017	0	0	0	0.00	0	0	0	0.00	0
8/11/2017	0	0	0	0.00	0	0	0	0.00	0
8/12/2017	0	0	0	0.00	0	0	0	0.00	0
8/13/2017	0	0	0	0.00	0	0	0	0.00	0
8/14/2017	0	0	0	0.00	0	0	0	0.00	0
8/15/2017	0	0	0	0.00	0	0	0	0.00	0
8/16/2017	0	0	0	0.00	0	0	0	0.00	0
8/17/2017	0	0	0	0.00	0	0	0	0.00	0
8/18/2017	0	0	0	0.00	0	0	0	0.00	0
8/19/2017	0	0	0	0.00	0	0	0	0.00	0
8/20/2017	0	0	0	0.00	0	0	0	0.00	0
8/21/2017	39	0	0	0.00	39	0	0	0.00	39
8/22/2017	40	0	0	0.00	40	0	0	0.00	40
8/23/2017	43	0	0	0.00	41	0	0	0.00	41
8/24/2017	40	0	0	0.00	40	0	0	0.00	40
8/25/2017	0	0	0	0.00	0	0	0	0.00	0
8/26/2017	0	0	0	0.00	0	0	0	0.00	0
8/27/2017	0	0	0	0.00	0	0	0	0.00	0
8/28/2017	41	0	0	0.00	41	0	0	0.00	41
8/29/2017	42	0	0	0.00	42	0	0	0.00	42
8/30/2017	38	0	0	0.00	18	0	0	0.00	19
8/31/2017	42	0	0	0.00	42	0	0	0.00	43
Totals	325	0	2	0.00	303	0	2	0.00	305



# Twin Rivers Unified School District

Reimbursable Meals Sold

Totals By Building

By Location Sold  
8/1/2017 thru 8/31/2017

Building	Breakfast					Lunch					Total		
	Free Qty	Reduced Qty	Full Qty	\$ Amt	Total Qty	Free Qty	Reduced Qty	Full Qty	\$ Amt	Total Qty	\$ Amt	Total Qty	\$ Amt
Morey Avenue Kindergarten	422	41	95	0.00	558	367	35	88	0.00	490	0.00	490	0.00
Totals	422	41	95	0.00	558	367	35	88	0.00	490	0.00	490	0.00

# Twin Rivers Unified School District

By Location Sold  
8/1/2017 thru 8/31/2017

Reimbursable Meals Sold  
Morey Avenue Kindergarten

00024 - MAE Kindergarten Line 1

Date	Breakfast				Lunch				Total	\$ Amt
	Free Qty	Reduced Qty	Full Qty	Total Qty	Free Qty	Reduced Qty	Full Qty	Total Qty		
8/1/2017	0	0	0	0	0	0	0	0	0	0.00
8/2/2017	0	0	0	0	0	0	0	0	0	0.00
8/3/2017	0	0	0	0	0	0	0	0	0	0.00
8/4/2017	0	0	0	0	0	0	0	0	0	0.00
8/5/2017	0	0	0	0	0	0	0	0	0	0.00
8/6/2017	0	0	0	0	0	0	0	0	0	0.00
8/7/2017	0	0	0	0	0	0	0	0	0	0.00
8/8/2017	0	0	0	0	0	0	0	0	0	0.00
8/9/2017	0	0	0	0	0	0	0	0	0	0.00
8/10/2017	0	0	0	0	0	0	0	0	0	0.00
8/11/2017	0	0	0	0	0	0	0	0	0	0.00
8/12/2017	0	0	0	0	0	0	0	0	0	0.00
8/13/2017	0	0	0	0	0	0	0	0	0	0.00
8/14/2017	0	0	0	0	0	0	0	0	0	0.00
8/15/2017	0	0	0	0	0	0	0	0	0	0.00
8/16/2017	54	6	15	75	55	7	15	77	0.00	
8/17/2017	54	7	14	75	56	7	14	77	0.00	
8/18/2017	0	0	0	0	0	0	0	0	0.00	
8/19/2017	0	0	0	0	0	0	0	0	0.00	
8/20/2017	0	0	0	0	0	0	0	0	0.00	
8/21/2017	0	0	0	0	0	0	0	0	0.00	
8/22/2017	56	8	13	77	122	10	33	165	0.00	
8/23/2017	126	10	27	163	0	0	0	0	0.00	
8/24/2017	0	0	0	0	0	0	0	0	0.00	
8/25/2017	0	0	0	0	0	0	0	0	0.00	
8/26/2017	0	0	0	0	0	0	0	0	0.00	
8/27/2017	0	0	0	0	0	0	0	0	0.00	
8/28/2017	0	0	0	0	0	0	0	0	0.00	
8/29/2017	132	10	26	168	134	11	26	171	0.00	
8/30/2017	0	0	0	0	0	0	0	0	0.00	
8/31/2017	0	0	0	0	0	0	0	0	0.00	
Totals	422	41	95	558	367	35	88	490	0.00	

# Monthly Special Education Report

Twin Rivers Unified School District

August 2017

**Agency Name**

**Reporting Month/Year**

		IFSP	IEP
A	Cumulative number of children with an IFSP/IEP for the Program Year *		16
B	Total number of children enrolled with an active IFSP/IEP		16
C	Children with an IFSP/IEP who have dis-enrolled, outside agency transfer, or services have been terminated		0
D	Children currently pending		0
E	Future IFSP/IEP Meetings scheduled		0

\* (Line B) + (Line C) = Line A

Comments:

School started on August 8th

Tabitha E. Thompson, Ed.D

Principal/Head Start Director

August 31, 2017

**Completed by (Print Name)**

**Title**

**Date**

Please complete and submit by the 1<sup>st</sup> of each month for the previous reporting month.

Email to Alexis Briggs (SETA Education Coordinator) @ [Alexis.Briggs@seta.net](mailto:Alexis.Briggs@seta.net)

## TWIN RIVERS UNIFIED SCHOOL DISTRICT

### Head Start Programs

August 1, 2017 through July 31, 2018

#### Head Start Basic

This program is housed at the Morey Avenue Child Development Center (155 Morey Avenue) and Oakdale (3708 Myrtle Avenue) and Rio Linda (631 L Street) sites.

**Morey Avenue Child Development Center**--Funding affords this Center the opportunity to offer a high quality program for children from 2 years 9 months to 6 years old and to uphold the Head Start philosophy of serving both the child and the family. This program provides services to 72 children. These services include the staffing of both certificated (teachers, social worker, speech therapist) and classified personnel (assistants, custodial and clerical), the purchase of instructional materials and supplies, the experiences of student assemblies and field trips, the payment of policy council reimbursements for child care and mileage, the printing of test results and handbooks delivered to staff and the family and the health screenings of children.

**Oakdale**--This site serves 20 children. Funding is used to staff the site, to purchase instructional materials and supplies, to expose children to as many experiences as possible through student assemblies and/or field trips, to print a variety of forms needed to communicate to the child's family and staff and to conduct health screenings.

**Rio Linda Elementary**--This site serves 48 children. Funding is used to staff the site, to purchase instructional materials and supplies, to expose children to as many experiences as possible through student assemblies and/or field trips, to print a variety of forms needed to communicate to the child's family and staff and to conduct health screenings.

#### Early Head Start (EHS)

This program is housed at the Morey Avenue Child Development Center (155 Morey Avenue).

**Morey Avenue Child Development Center**--Funding affords this Center the opportunity to offer a high quality program for children from 24 to 36 months old and to uphold the Head Start philosophy of serving both the child and the family. This program provides services to 16 children. These services include all of the details noted above under the Head Start Basic section.

#### Head Start Training and Technical Assistance

Funding has been allocated by the Federal government for training provided by the NCECE Conference, California Head Start Conference, safety regulations (including CPR training) and Twin Rivers Pre-K staff development day.

#### Duration

The award of this grant provides with increased service hours and days for Head Start students. The increased services for students will permit the classroom size to consist of up to 24 students with 1 teacher and 2 teacher assistants daily. This revised teaching model will ensure that every student is provided individualized support and the classroom environment is equipped to ensure all students' needs both academically and socially are met. The revised teaching model further ensures the appropriate planning and collaboration time for teaching staff to develop lesson plans, classroom activities and collect the necessary evidence for the various assessments to monitor student progress. Start-up funds received in FY 2016/17 will be used to purchase a portable to place at Village Elementary that will provide services to 40 students.

**Head Start (HS),  
Early Head Start (EHS),  
Head Start Training and Technical Assistance (HS and EHS) and  
Duration**

**Fiscal Reports**

**August 2017**

**The following is a brief description of the dollar amounts reported on each fiscal report--**

1. Actual Expenses—Current Period and Adjustments—Expenses incurred during August 2017.
2. Actual Expenses—Cumulative to Date—Head Start Basic and Head Start Training and Technical Assistance--Summary of expenses from August 1, 2017 through July 31, 2018.
3. Current Budget—Amount budgeted for each cost item.
4. Unexpended Balance--Amount remaining to be spent during this grant period (Current Budget less Cumulative to Date Expenses).

**SETA - HEADSTART MONTHLY FISCAL REPORT**  
1217 Del Paso Blvd., Sacramento CA 95815

Month: August 2017--Head Start

Agreement No.:

Delegate: Twin Rivers Unified School District  
Address: 3222 Winona Way  
North Highlands, CA 95660

Program: PA 22 BASIC  
PA20  
PA26  
Other:

Cost Item	Actual Expenses		Current Budget	Unexpended Balance
	Current period & adjustments	Cumulative to date		
I Personnel	3,457.37	3,457.37	50,696.00	47,238.63
Fringe Benefits	1,198.52	1,198.52	17,188.00	15,989.48
A Occupancy	0.00	0.00	0.00	0.00
D Staff Travel	0.00	0.00	0.00	0.00
M Supplies	0.00	0.00	1,750.00	1,750.00
I Other	0.00	0.00	2,145.00	2,145.00
N Indirect Costs	6,342.25	6,342.25	75,640.00	69,297.75
<b>I. Total Administration</b>	<b>10,998.14</b>	<b>10,998.14</b>	<b>147,419.00</b>	<b>136,420.86</b>
Non-Federal Admin.	0.00	0.00	0.00	0.00
<b>Total Fed. and Non-Fed. Admin.</b>	<b>10,998.14</b>	<b>10,998.14</b>	<b>147,419.00</b>	<b>136,420.86</b>
II a. Personnel	79,724.02	79,724.02	1,122,900.00	1,043,175.98
b. Fringe Benefits	28,734.11	28,734.11	345,026.00	316,291.89
P c. Out of State Travel	0.00	0.00	5,000.00	5,000.00
R d. Equipment	0.00	0.00	0.00	0.00
O e. Supplies	0.00	0.00		0.00
Office Supplies	160.61	160.61	5,250.00	5,089.39
Child and Family Service Supplies	0.00	0.00	3,800.00	3,800.00
Food Service Supplies	0.00	0.00	3,000.00	3,000.00
Medical/Dental/Disabilities/Custodial	177.54	177.54	6,000.00	5,822.46
Instructional Materials	433.77	433.77	10,000.00	9,566.23
G f. Contractual	0.00	0.00	0.00	0.00
R g. Construction	0.00	0.00	0.00	0.00
A h. Other :	0.00	0.00	0.00	0.00
M Utilities	1,876.80	1,876.80	24,855.00	22,978.20
Building/Child Liability Insurance	0.00	0.00	1,500.00	1,500.00
Building Maint/Repair	0.00	0.00	500.00	500.00
Local Teachers Travel	0.00	0.00	2,000.00	2,000.00
Nutrition Services	0.00	0.00	10,709.00	10,709.00
Child Services Consultants	0.00	0.00	2,000.00	2,000.00
Substitutes, if not paid benefits	0.00	0.00	2,000.00	2,000.00
Parent Services	0.00	0.00	8,500.00	8,500.00
Publications/Advertising/Printing	0.00	0.00	2,000.00	2,000.00
Training or Staff Development	0.00	0.00	1,000.00	1,000.00
Copy Machine Lease	1,010.94	1,010.94	8,000.00	6,989.06
Membership/Licensing Fees	242.00	242.00	2,000.00	1,758.00
<b>II. Total Program</b>	<b>112,359.79</b>	<b>112,359.79</b>	<b>1,566,040.00</b>	<b>1,453,680.21</b>
Non-Federal Program	25,303.19	25,303.19	430,240.00	404,936.81
<b>Total SETA Costs (I + II)</b>	<b>123,357.93</b>	<b>123,357.93</b>	<b>1,713,459.00</b>	<b>1,590,101.07</b>
				0.00

*K. Kunguella*  
Authorized Signature

9-7-17  
Date

Vasseliki Vervilos 566-1600, 66859  
Prepared By

Phone

DELEGATE Twin Rivers Unified School District  
 HEAD START/EARLY HEAD START  
 IN-KIND REPORT  
 FOR THE MONTH ENDING August 2017

SOURCES OF IN-KIND	Current Month		Total Y-T-D	
	Admin	Prog	Admin	Prog
PARENT VOLUNTEERS (Hours x Rate)				
PERSONNEL & BENEFITS (Describe outside funding)				
State Preschool		21,604.10		21,604.10
OCCUPANCY (Location and Method of Valuation)				
SUPPLIES AND SERVICES (List item(s), Donor & Value)				
State Preschool		2,330.06		2,330.06
OTHER (Describe in detail)				
State Preschool Indirect	1,369.03		1,369.03	-
			-	-
			-	-
			-	-
<b>TOTAL</b>	<b>1,369.03</b>	<b>23,934.16</b>	<b>1,369.03</b>	<b>23,934.16</b>
		25,303.19		25,303.19

SIGNATURE *K. Edgusall*  
 DATE 9-7-17

**SETA - HEADSTART MONTHLY FISCAL REPORT**  
1217 Del Paso Blvd., Sacramento CA 95815

Month: August 2017--Early Head Start

Agreement No.:

Delegate: Twin Rivers Unified School District  
Address: 3222 Winona Way  
North Highlands, CA 95660

Program: PA 22 EHS  
PA20  
PA26  
Other:

Cost Item	Actual Expenses		Current Budget	Unexpended Balance
	Current period & adjustments	Cumulative to date		
I. Personnel	0.00	0.00	12,692.00	12,692.00
Fringe Benefits	0.00	0.00	6,306.00	6,306.00
A. Occupancy	0.00	0.00	0.00	0.00
D. Staff Travel	0.00	0.00	0.00	0.00
M. Supplies	0.00	0.00	300.00	300.00
J. Other	0.00	0.00	305.00	305.00
N. Indirect Costs	931.02	931.02	15,963.00	15,031.98
<b>I. Total Administration</b>	<b>931.02</b>	<b>931.02</b>	<b>35,566.00</b>	<b>34,634.98</b>
Non-Federal Admin.	0.00	0.00	0.00	0.00
<b>Total Fed. and Non-Fed. Admin.</b>	<b>931.02</b>	<b>931.02</b>	<b>35,566.00</b>	<b>34,634.98</b>
II. a. Personnel	11,674.80	11,674.80	223,631.00	211,956.20
b. Fringe Benefits	5,178.32	5,178.32	76,202.00	71,023.68
P. c. Out of State Travel	0.00	0.00	0.00	0.00
R. d. Equipment	0.00	0.00	0.00	0.00
O. e. Supplies	0.00	0.00	0.00	0.00
Office Supplies	0.00	0.00	900.00	900.00
Child and Family Service Supplies	0.00	0.00	1,200.00	1,200.00
Food Service Supplies	0.00	0.00	1,200.00	1,200.00
Medical/Dental/Disabilities/Custodial	24.38	24.38	2,000.00	1,975.62
Instructional Materials	210.09	210.09	1,000.00	789.91
G. f. Contractual	0.00	0.00	0.00	0.00
R. g. Construction	0.00	0.00	0.00	0.00
A. h. Other :	0.00	0.00	0.00	0.00
M. Utilities	0.00	0.00	2,695.00	2,695.00
Building/Child Liability Insurance	0.00	0.00	300.00	300.00
Building Maint/Repair	0.00	0.00	100.00	100.00
Local Teachers Travel	0.00	0.00	500.00	500.00
Nutrition Services	0.00	0.00	1,000.00	1,000.00
Child Services Consultants	0.00	0.00	1,000.00	1,000.00
Substitutes, if not paid benefits	0.00	0.00	500.00	500.00
Parent Services	0.00	0.00	2,000.00	2,000.00
Publications/Advertising/Printing	0.00	0.00	200.00	200.00
Training or Staff Development	0.00	0.00	500.00	500.00
Copy Machine Lease	89.84	89.84	500.00	410.16
Membership/Licensing Fees	0.00	0.00	200.00	200.00
<b>II. Total Program</b>	<b>17,177.43</b>	<b>17,177.43</b>	<b>315,628.00</b>	<b>298,450.57</b>
<b>Non-Federal Program</b>	<b>16,828.22</b>	<b>16,828.22</b>	<b>89,261.00</b>	<b>72,432.78</b>
<b>Total SETA Costs (I + II)</b>	<b>18,108.45</b>	<b>18,108.45</b>	<b>351,194.00</b>	<b>333,085.55</b>

333,085.55  
0.00

*[Signature]*  
Authorized Signature

9-2-17  
Date

Vassiliki Vervilos 566-1600, 66859  
Prepared By

Phone



DELEGATE Twin Rivers Unified School District  
 HEAD START/EARLY HEAD START  
 IN-KIND REPORT  
 FOR THE MONTH ENDING August 2017

**Early Head Start**

SOURCES OF IN-KIND	Current Month		Total Y-T-D	
	Admin	Prog	Admin	Prog
PARENT VOLUNTEERS (Hours x Rate)				-
PERSONNEL & BENEFITS (Describe outside funding)				-
OCCUPANCY (Location and Method of Valuation)				
SUPPLIES AND SERVICES (List item(s), Donor & Val)				
General Fund		16,828.22		16,828.22
OTHER (Describe in detail)			-	-
			-	-
			-	-
			-	-
<b>TOTAL</b>	-	16,828.22	-	16,828.22
		16,828.22		16,828.22

SIGNATURE *K. L. [Signature]*  
 DATE 9-7-17

**SETA - HEADSTART MONTHLY FISCAL REPORT**  
 1217 Del Paso Blvd., Sacramento CA 95815

Month: August 2017 TTA--Head Start

Agreement No: 17C21751S0

Delegate: Twin Rivers Unified School District  
 Address: 3222 Winona Way  
 North Highlands, CA 95660

Program: PA 22  
 PA20 T&TA  
 PA26  
 Other:

	Cost Item	Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I A D M I N	Personnel				
	Fringe Benefits				
	Occupancy				
	Staff Travel				
	Supplies				
	Other				
	Indirect Costs				
	<b>I. Total Administration</b>				
	Non-Federal Admin.				
	Total Fed. And Non-Fed. Admin.				
II P R O G R A M	a. Personnel				
	b. Fringe Benefits				
	c. Travel				
	d. Equipment				
	e. Supplies				
	f. Contractual				
	g. Construction				
	h. Other: Staff Development	0.00	0.00	7,500.00	7,500.00
		<b>II. Total Program</b>	0.00	0.00	7,500.00
	Non-Federal Program				
	<b>Total SETA Costs (I + II)</b>	0.00	0.00	7,500.00	7,500.00

<i>K. Z. Draywall</i>	9-7-17	Vasseliki Vervilos 566-1600,66859
Authorized Signature	Date	Prepared By Phone

**SETA - HEADSTART MONTHLY FISCAL REPORT**  
 1217 Del Paso Blvd., Sacramento CA 95815

**Month:** August 2017 TTA--Early Head Start  
**Delegate:** Twin Rivers Unified School District  
**Address:** 3222 Winona Way  
 North Highlands, CA 95660

**Agreement No:** 17C21751S0  
**Program:** PA 22  
 PA20 T&TA  
 PA26  
 Other:

	Cost Item	Actual Expenses		Current Budget	Unexpended Balance	
		Current period & adjustments	Cumulative to date			
I.	Personnel					
	Fringe Benefits					
	A	Occupancy				
	D	Staff Travel				
	M	Supplies				
		Other				
	N	Indirect Costs				
	<b>I. Total Administration</b>					
	<b>Non-Federal Admin.</b>					
	<b>Total Fed. And Non-Fed. Admin.</b>					
II.	a. Personnel					
	b. Fringe Benefits					
	P	c. Travel				
	R	d. Equipment				
	O	e. Supplies				
	G	f. Contractual				
	R	g. Construction				
	A	h. Other: Staff Development	0.00	0.00	5,852.00	5,852.00
	M					
		<b>II. Total Program</b>	0.00	0.00	5,852.00	5,852.00
	<b>Non-Federal Program</b>					
	<b>Total SETA Costs (I + II)</b>	0.00	0.00	5,852.00	5,852.00	
<p><i>K. K. Kuznetsov</i>      9-7-17      Vasseliki Vervilos 566-1600,66859</p> <p>Authorized Signature      Date      Prepared By      Phone</p>						

**SETA - HEADSTART MONTHLY FISCAL REPORT**  
 1217 Del Paso Blvd., Sacramento CA 95815


Month: August 2017

Agreement No:

Delegate: Twin Rivers Unified School District  
 Address: 3222 Winona Way  
 North Highlands, CA 95660

Program:                      Duration

Cost Item	Actual Expenses		Current Budget	Unexpended Balance	
	Current period & adjustments	Cumulative to date			
A D M I N	Personnel				
	Fringe Benefits				
	Occupancy				
	Staff Travel				
	Supplies				
	Other				
	Indirect Costs				
	<b>I. Total Administration</b>				
	Non-Federal Admin.				
	<b>Total Fed. And Non-Fed. Admin.</b>				
II P R O G R A M	a. Personnel	0.00	0.00	11,230.00	11,230.00
	b. Fringe Benefits	0.00	0.00	3,767.00	3,767.00
	c. Travel	0.00	0.00	0.00	0.00
	d. Equipment	0.00	18,692.16	80,000.00	61,307.84
	e. Supplies	0.00	24,624.41	24,000.00	(624.41)
	f. Contractual	0.00	0.00	0.00	0.00
	g. Construction	963.00	33,522.54	500,000.00	466,477.46
	h. Other: Staff Development	0.00	0.00	0.00	0.00
	<b>II. Total Program</b>	963.00	76,839.11	618,997.00	542,157.89
	<b>Non-Federal Program</b>	0.00	18,970.00	154,750.00	135,780.00
<b>Total SETA Costs (I + II)</b>	963.00	76,839.11	618,997.00	542,157.89	

	9-7-17	Vassiliki Vervilos 566-1600,66859	
Authorized Signature	Date	Prepared By	Phone